

Approved

Commissioners Court

REQUEST FOR AGENDA PLACEMENT FORM

JUN 27 2016

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Patty Bourgeois

TODAY'S DATE: 6-21-16

DEPARTMENT:

X Elections

SIGNATURE OF DEPARTMENT HEAD:

X Patty Bourgeois

REQUESTED AGENDA DATE:

X 6-27-16

SPECIFIC AGENDA WORDING:

Consideration to apply for the HHS Accessibility Funding for Johnson County through HAVA. No matching required. To help with Polling Place Accessibility and Opportunity for Access to purchase items for the Early Voting and Election Day to help Voters that may need assistance.

PERSON(S) TO PRESENT ITEM: Kirk & Joy

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 3

ACTION ITEM: _____

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item) **CONSENT:** _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

ISS DEPARTMENT: _____

AUDITOR: X _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

Earlier this year, our office surveyed eligible counties regarding a final attempt to expend remaining accessibility funding that was received from the US Department of Health and Human Services (HHS) pursuant to the Help America Vote Act (HAVA). You completed the survey indicating that your county is interested in the funding. As mentioned in the survey solicitation, the funding is very limited. Fortunately, we are able to accommodate most of the requests. However, we need to cap the "Polling Place Accessibility." Based on your survey response, the amount that is budgeted for your county is highlighted below.

The HHS has recently notified the states that grant funds must be drawn down from the federal treasury no later than **September 30, 2016**. This is a significant deviation from the original September 30, 2016 grant period end date. There has not been a very clear explanation as to why the grant lapse date changed. Regardless, we will move forward.

In an effort to expedite the process, we will enter your grant budget in the SOS HAVA grant system for you. In order for us to do so, we will need the information outlined below completed and emailed back to our office at grantadmin@sos.texas.gov. Once the county has been billed for eligible goods or services, your county financial officer will need to contact our office so we can provide step-by-step instructions for drawing the funds down. It is critical that this happens no later than **June 21, 2016** so we have time to draw the funds down from the federal government by **June 30, 2016**.

Polling Place Accessibility – \$3,000.00

Some of funds will benefit the following (check all that apply):

- Making pathways more accessible by building or repaving sidewalks.
- Construction or repair of ramps and threshold ramps.
- Constructing curb cuts and adding handrails.
- Establishing accessible parking spaces closer to the accessible entrance.
- Providing adequate signage showing where accessible parking and entrances are located and indicating that service animals are welcome.
- Purchasing hardware that will make it easy for persons with limited mobility or grasping ability to open doors.
- Other projects that improve polling place accessibility deemed reasonable and necessary by the SOS.

Please explain:

To purchase Portable ramps to be used on Election Day. To purchase signs for Curbside Voting.

Provide a justification that demonstrates the need for the project:

There is a few locations that have gravel, the ramp will help persons with wheelchairs. The signage will be for curbside voting.

Identify the range of coverage (e.g. one facility, multiple facilities, etc...):

Multiple location on Election Day.

Budget

We will also need you to provide a high-level, line item budget. Each line item should be organized in one of four categories: 1) Contractual, 2) Equipment, 3) Supplies, 4) Travel.

Opportunity for Access – \$2,000.00

Use of funds will benefit the following (check all that apply):

- Magnifiers.
- Signature guides.
- Accessible voting booths or tables.
- Seats to accommodate persons who have difficulty standing for long periods of time.
- Telephones in order to allow the use of all Relay Texas services including speech-to-speech relay.
- Informational material to be written in large print and in Braille.
- Other expenditures that provide the same opportunity for access and participation to individuals with disabilities deemed reasonable and necessary by the SOS.

Please explain:

There has been several request from voters for magnifiers to help read Ballots. Voting Booths to help the voters.

Provide a justification that demonstrates the need for the project:

To provide voters with the accessibility to vote independtly

Identify the range of coverage (e.g. one facility, multiple facilities, etc...):

Multiple locations for Election day

Budget

We will also need you to provide a high-level, line item budget. Each line item should be organized in one of four categories: 1) Contractual, 2) Equipment, 3) Supplies, 4) Travel.